

## Chapter 5



Meghan Carfoll/USFWS

*Public scoping meeting*

# Consultation, Coordination, and Preparation

- 5.1 Introduction
- 5.2 Planning Process
- 5.3 List of Preparers

## 5.1 Introduction

This chapter describes how we engaged others in developing this CCP. It details our efforts to encourage the involvement of the public and conservation partners, including other Federal and State agencies, county officials, civic groups, non-governmental conservation and education organizations, and user groups. It also identifies who contributed significantly to the content or writing of the plan.

According to Service policy, we must review and update our final CCP at least once every 15 years. We may need to revise it sooner, either in response to significant new information that would markedly change management direction, or if the Service Director or our Regional Director deem it necessary. If so, we will once again announce our revised planning and encourage your participation.

## 5.2 Planning Process

<b>January 24, 2011</b>	Kick-off meeting for CCP Core Team members, including representatives from the Service's Northeast Regional Office and Eastern Virginia Rivers NWR Complex, VDGIF, and Cardno JFNew (consultants).
<b>January 5, 2011 and February 3, 2011</b>	Informally discussed CCP development process and public involvement with the interagency planning team developing the James River Segment Trail Plan for the NPS Captain John Smith Chesapeake NHT.
<b>March 16, 2011</b>	Distributed planning newsletter #1.
<b>March 29, 2011</b>	Article on the Richmond Times Dispatch and The Republic.com Web sites.
<b>April 4, 2011</b>	Informal meeting with Congressman Rob Wittman included a brief discussion about the focus and development of CCP.
<b>April 5 to 7, 2011</b>	Informally discussed CCP development process and progress with attendees of Environment Virginia Symposium at Virginia Military Institute in Lexington, Virginia.
<b>April 9, 2011</b>	Informally discussed CCP development process and progress with attendees of YMCA event and volunteer day.
<b>April 14, 2011</b>	Notice of Intent to prepare CCP/EA published in the <i>Federal Register</i> .
<b>April 19, 2011</b>	Hosted a public open house scoping meeting in Chester, Virginia, along with representative from VDGIF.
<b>April 20, 2011</b>	Hosted a public open house scoping meeting in Richmond, Virginia, along with representative from VDGIF. Hosted a government and agency partners scoping meeting in Richmond, Virginia.
<b>April 22, 2011</b>	Informally discussed CCP development process and progress with attendees of Earth Day tour.
<b>May 5 to 6 and 9 to 10, 2011</b>	Informally discussed CCP development process and progress with the interagency planning team developing the James River Segment Trail Plan for the NPS Captain John Smith Chesapeake NHT.

<b>May 10, 2011</b>	Informally discussed CCP development process and progress with attendees of Chesterfield County Parks and Recreation pontoon trip.
<b>May 11, 2011</b>	Informally discussed CCP development process and progress with attendees of Presquile NWR pontoon trip.
<b>June 18, 2011</b>	Informally discussed CCP development process and progress with attendees of the Rivah Fest in Rappahannock, Virginia.
<b>June 7, 2011</b>	Informally discussed CCP development process and progress with attendees of Bermuda Hundred neighborhood meeting.
<b>June 24, 2011</b>	Distributed planning update newsletter #2, as well as scoping and issues summary.
<b>June 29, 2011</b>	Informally discussed CCP development process and progress with attendees of VCU Teacher Workshop.
<b>June 30, 2011</b>	Informally discussed CCP development process and progress with attendees of Chesterfield County Fire Department.
<b>July 26, 2011</b>	Informally discussed CCP development process and progress with attendees of VCU Summer Discovery Program.
<b>September 12, 2011</b>	Distributed draft compatibility determination regarding the four priority public uses of wildlife observation, photography, environmental education, and interpretation on the refuge for 30-day public review and comment period.
<b>September 20, 2011</b>	Informally discussed CCP development process and progress with attendees of Presquile NWR pontoon trip.
<b>September 21, 2011</b>	Informally discussed CCP development process and progress with attendees of Presquile NWR pontoon trip.
<b>September 24, 2011</b>	Informally discussed CCP development process and progress with attendees of Presquile NWR pontoon trip.
<b>October 2, 2011</b>	Informally discussed CCP development process and progress with attendees of the "GO WILD" Event at Rappahannock River Valley NWR in Warsaw, Virginia.
<b>November 28, 2011</b>	Distributed the Overnight Accommodations EA, which included the approved compatibility determination for the four priority public uses of wildlife observation, photography, environmental education, and interpretation for 30-day public review and comment period.
<b>December 8, 2011</b>	Article about the Overnight Accommodations EA in the Richmond Times Dispatch Web site.
<b>December 14, 2011</b>	Article about the Overnight Accommodations EA on the Chesterfield Observer and Village News Web sites.

<b>February 23, 2012</b>	Distributed FONSI for the Overnight Accommodations EA.
<b>February 27, 2012</b>	Article about the FONSI for the Overnight Accommodations EA on the Richmond Times Dispatch, The Republic, and WTOP Web sites.
<b>February 29, 2012</b>	Article about the FONSI for the Overnight Accommodations EA on the Village News Web site.
<b>March 8, 2012</b>	Briefed Richmond County Board of Supervisors on CCP development and progress.
<b>March 13, 2012</b>	Briefed Essex County Board of Supervisors on CCP development and progress.
<b>April 14, 2012</b>	Informally discussed CCP development and progress with attendees of volunteer work day on Presquile NWR.
<b>April 27, 2012</b>	Informally discussed CCP development and progress with attendees of Arbor Day pontoon trip around and nature walk at Presquile NWR.
<b>May 11, 2012</b>	Informally discussed CCP development and progress with attendees of International Migratory Bird Day pontoon trip around and nature walk at Presquile NWR.
<b>May 12, 2012</b>	Informally discussed CCP development and progress with attendees of canoe and kayak trip around and nature walk at Presquile NWR.
<b>May 15, 2012</b>	Informally discussed CCP development and progress with attendees of wildlife observation boat and island tour of Presquile NWR.
<b>August 8, 2012</b>	Announced the availability of draft CCP/EA in the <i>Federal Register</i> for 37 days of public review and comment. We also distributed a newsletter and published a press release announcing the public comment period and encouraging people to participate. The <i>Federal Register</i> notice, newsletter, press release and our planning Web site also announced the three open houses/public meetings we planned for August 7 and 8, 2012.
<b>August 7 and 8, 2012</b>	Hosted three open houses/public meetings in Chester, Virginia, and Richmond, Virginia. A total of 24 individuals attended the meetings. At each of the meetings, we gave a short overview of the refuge and the CCP planning process. We also recorded all the comments and suggestions provided at the meetings.
<b>August to September 2012</b>	Compiled all of the responses we received during the public comment period. In total, we received 19 written responses representing 81 individual comments.
<b>September 2012</b>	Considered all the public comments we received and drafted a response to each substantive comment. Based on these substantive comments, we reviewed and revised, where appropriate, the draft CCP/EA. Appendix F summarizes these comments and our responses to them.

### September to October 2012

Compiled the final CCP for our Regional Supervisor, Regional Chief, and Regional Solicitor's Office before submitting it to the Regional Director for review and approval. After approval from our Regional Director, we will publish a notice of availability in the *Federal Register* announcing that the final CCP is complete and explaining how to get a copy of the final plan.

## 5.3 List of Preparers

### Contact Information

#### Andy Hofmann, Refuge Manager

Eastern Virginia Rivers National Wildlife Refuge Complex  
336 Wilna Road / P.O. Box 1030  
Warsaw, VA 22572  
Phone: 804-333-1470 extension 112  
Email: [Andy\\_Hofmann@fws.gov](mailto:Andy_Hofmann@fws.gov)

#### Meghan Carfioli, Natural Resource Planner

U.S. Fish and Wildlife Service, National Wildlife Refuge System, Region 5  
11116 Kimages Rd  
Charles City, VA 23030  
Phone: 804-829-5413  
Email: [Meghan\\_Carfioli@fws.gov](mailto:Meghan_Carfioli@fws.gov)

### Core Planning Team

#### Commonwealth of Virginia

##### Department of Game and Inland Fisheries

*Aaron Proctor*

District Biologist for Chesapeake, Chesterfield, Dinwiddie, Greenville, Henrico, Isle of Wight, Prince George, Southampton, Suffolk, Surry, Sussex, Virginia Beach Counties

#### U.S. Fish and Wildlife Service

##### Eastern Virginia Rivers National Wildlife Refuge

<i>Lauren Billodeaux</i>	Wildlife Biologist
<i>Cyrus Brame</i>	Wildlife Refuge Specialist
<i>Meghan Carfioli</i>	Natural Resources Planner
<i>Andy Hofmann</i>	Refuge Manager
<i>Rebekah Martin</i>	Deputy Refuge Manager
<i>Sandy Spencer</i>	Wildlife Biologist (former)

##### Region 5: Northeast, National Wildlife Refuge System

*Nancy McGarigal*      Refuge Planner

### Contributors

#### Commonwealth of Virginia

##### Office of the Governor

*Deanna Beacham*      Program Specialist  
(former)

Virginia Council on Indians

#### U.S. Fish and Wildlife Service

##### Region 5: Northeast Regional Office

*Timothy Binzen*      Cultural Resources  
Specialist

National Wildlife Refuge System

*Meredith Bixby*      Assistant Planner

National Wildlife Refuge System

<i>Barry Brady</i>	Refuge Manager (retired)	National Wildlife Refuge System
<i>Katie Fox</i>	Assistant Planner	National Wildlife Refuge System
<i>Tim Jones</i>	Science Coordinator	Atlantic Coast Joint Venture
<i>Daryl Lons</i>	District Supervisor (retired)	National Wildlife Refuge System
<i>Jeffrey Mast</i>	Refuge Roads Coordinator	National Wildlife Refuge System
<i>Joe McCauley</i>	Chief of Realty	National Wildlife Refuge System
<i>Anne Sittauer</i>	Refuge Supervisor, South	National Wildlife Refuge System
<i>Shelley Small</i>	Cultural Resources Specialist	National Wildlife Refuge System
<i>Sandy Spencer</i>	Refuge Biologist (transfer)	National Wildlife Refuge System
<i>Janith Taylor</i>	Chief, Natural Resources	National Wildlife Refuge System
<i>John Wilson</i>	Cultural Resources Specialist	National Wildlife Refuge System

Virginia Field Offices

<i>Tylan Dean</i>	Assistant Supervisor (transfer)	Ecological Services
<i>Lisa Moss</i>	Fisheries Biologist	Virginia Fisheries Coordinator Office
<i>Dan Rolince</i>	Resident Agent in Charge	Law Enforcement, Southern District
<i>Albert Spells</i>	Project Leader	Virginia Fisheries Coordinator Office

**Consultants**

Cardno JFNew  
*Megan Lewis*

Project Planner, Monee, Illinois Office

*Mark Prancus*

Ecological Resource Specialist 2 and Aquatic Biologist  
Eau Claire, Wisconsin Office

*Dan Salas*

Senior Ecological Resource Specialist 3 and Endangered  
Species Act-Certified Ecologist, Verona, Wisconsin Office

Williamsburg Environmental Group, Inc.

*Susan Guthrie*

Consultant, Williamsburg, Virginia